

**MINUTES OF COMMITTEE OF THE WHOLE MEETING**  
**January 22, 2019**

The January 22, 2019 Ravenna City Committee of the Whole meeting was called to order at 7:00 P.M. by Council President Pro Tem, Scott Rainone. The following Council members were present: Andrew Kluge, Paul Moskun, Robert Kairis, Amy Michael and Matt Harper. Also attending the meeting were: Mayor Frank Seman; Finance Director, Kimble Cecora; City Engineer, Bob Finney; Police Chief, Jeff Wallis and Clifford Soudil of 464 Woodland Street, Ravenna, Ohio and Larry Silenius of 123 North Walnut Street, Ravenna, Ohio.

President Pro Tem Rainone said the first item on the agenda is the approval of the Committee of the Whole meeting of December 17, 2018. There being no corrections, additions or changes to the minutes, a motion was made by Ms. Michael to approve the minutes as submitted. The motion as seconded by Mr. Kluge. **Voice Vote: All Ayes.**

President Pro Tem Rainone said the second item on the agenda is a request to appropriate \$6,761.39 from the various funds to upgrade computer hardware for various City departments.

Ms. Michael said this was just discussed in Committee. Kate from Quality IP explained the upgrades. One item being purchased is a standalone PC for the forensic software in the Police Department. Network switches are needed for various departments such as the water, wastewater plants and the Annex.

There being no further discussion, it was decided by those present that legislation would be prepared.

President Pro Tem Rainone said Item No. 3 is a request to authorize the mayor to advertise for bids for the roadway replacement on West Highland Avenue; appropriating funds from the paving fund and CDBG grants for a total of \$138,865.00.

Mr. Finney explained the City's share is about \$60,00.00. They are asking to encumber \$10,000.00 to cover concrete testing and a few other items.

Mr. Cecora prior to an exhibit will be needed for total sources and total uses.

There being no further discussion, it was decided by those present that legislation would be prepared.

President Pro Tem Rainone said Item No. 4 is a request to authorize the mayor to advertise for bids for the annual paving, preventative maintenance, marking and striping program.

Mr. Harper said this is the annual paving program funded through the paving levy fund.

Mr. Finney said the total expenditures are \$996,500.00 with an estimate of a \$1 million budget. These are expenditures for inspection services, Highland Avenue, concrete, downtown brick curbs, he had budgeted \$10,000.00 to make some repairs like they have been doing; striping, asphalt, preventative maintenance.

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Mr. Rainone asked how health the road levy fund.

Mr. Finney responded that it is huge.

Mr. Soudil asked how much was received for the road levy in 2018.

Mr. Cecora said that the overall income tax was up. The total that came in for the road levy for 2018 was \$1,037,600.00 last year. It was higher than expected by about \$57,000.00.

There being no further discussion, it was decided by those present that legislation would be prepared.

President Pro Tem Rainone said Item No. 5 is a request to approve the editing and inclusion of ordinances for the period of 6/30/2018 through 11/30/2018.

Mr. Kairis said this done every six months. It's to approve the update of the codified ordinances. It's a housekeeping measure.

There being no further discussion, it was decided by those present that legislation would be prepared.

President Pro Tem Rainone said Item No. 6 is a request to authorize the mayor to apply for a trail grant for strategic trail planning from the Droplet Trail Development Fund.

Mr. Kairis said this is for planning of connecting the bike trail to the downtown.

Mr. Finney said that he is going to try to finalize the application tomorrow. They are asking for \$10,000.00. There will be a match of about \$5,000.00. It will be due before the end of the month and needs to be approved retroactively. He believes they will know if it's being awarded within the next few months.

Mr. Rainone said he thinks all the department heads should be commended for looking for external funding.

There being no further discussion, it was decided by those present that legislation would be prepared.

President Pro Tem Rainone said Item No. 7 is a request for the approval of the December, 2018 accounting transactions.

Mr. Cecora said there were advances to cover grant funding. There was one fund transfer turning back excess project funds back to the source of origin.

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There being no further discussion, it was decided by those present that legislation would be prepared.

Mr. Cecora said there is one entity taking advantage of the CRA, the theatre project. One of the things that needs to be established prior to March 31, 2019 is a housing council. The housing council has to be created to look at any CRAs issued, where they are in the pipeline, do they qualify for abatement, etc. There are two mayoral appointments, two council appointments and one planning commission appointment for a total of five individuals on the housing council. That council of five picks two residents. They sit as the board that reviews who is eligible, etc.

After a great deal of discussion, it was decided that Kathy Hann and Kay Dubinsky would be the mayoral appointments. The legislative appointments will be Paul Moskun and Mr. Ribelin. The planning commission representative will be Bob Finney. The two city residents will be Larry Silenius and Matt Harper.

There being no further business before the Committee of the Whole meeting adjourned at 7:20 P.M.

**ATTEST:**

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Council Clerk

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Joseph Bica, Council President